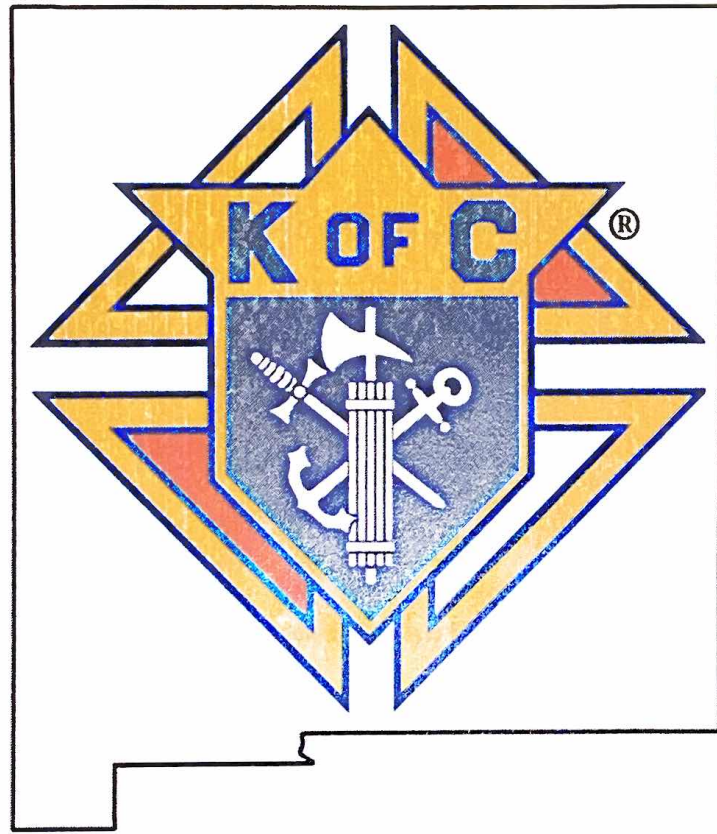


# Knights of Columbus



New Mexico State Council

By-Laws

May-2021

Knights of Columbus, New Mexico State Council

By-Laws

May-2021

CONTENTS

|              |                                                   |    |
|--------------|---------------------------------------------------|----|
| Article I.   | COMPOSITION OF THE NEW MEXICO STATE COUNCIL ..... | 4  |
| Section 1.01 | Name .....                                        | 4  |
| Section 1.02 | Purpose.....                                      | 4  |
| Section 1.03 | Date and Place.....                               | 4  |
| Section 1.04 | Membership .....                                  | 4  |
| Section 1.05 | Presiding Officer .....                           | 4  |
| Section 1.06 | Credentials.....                                  | 4  |
| Section 1.07 | Temporary Roll Call .....                         | 5  |
| Section 1.08 | Meetings Conducted .....                          | 5  |
| Article II.  | OFFICERS AND DUTIES.....                          | 5  |
| Section 2.01 | Officers .....                                    | 5  |
| Section 2.02 | Duties.....                                       | 5  |
| Section 2.03 | State Deputy .....                                | 5  |
| Section 2.04 | State Secretary .....                             | 6  |
| Section 2.05 | State Treasurer .....                             | 7  |
| Section 2.06 | State Advocate .....                              | 7  |
| Section 2.07 | State Warden.....                                 | 8  |
| Section 2.08 | State Chaplain.....                               | 8  |
| Section 2.09 | Officers' Reports.....                            | 8  |
| Article III. | FINANCE AND ASSESSMENTS .....                     | 9  |
| Section 3.01 | Fiscal Year .....                                 | 9  |
| Section 3.02 | Assessments .....                                 | 9  |
| Section 3.03 | Assessments, Amount of.....                       | 9  |
| Section 3.04 | Assessments, When Payable .....                   | 9  |
| Section 3.05 | Defaulting Councils.....                          | 9  |
| Section 3.06 | Mileage and Per Diem .....                        | 9  |
| Section 3.07 | State Secretary Expense .....                     | 10 |
| Section 3.08 | State Chaplain Honorarium .....                   | 10 |
| Section 3.09 | Past State Deputes' Honorariums .....             | 10 |
| Section 3.10 | Contracts .....                                   | 10 |
| Section 3.11 | Other NMSC Expenses.....                          | 10 |

Knights of Columbus, New Mexico State Council

By-Laws

May-2021

|                                                                        |    |
|------------------------------------------------------------------------|----|
| Article IV. RESOLUTIONS .....                                          | 10 |
| Section 4.01 Chairmen of The Resolution Committee .....                | 10 |
| Section 4.02 Resolutions, Their Nature, Form and Disposition .....     | 10 |
| Section 4.03 Resolutions Requiring Expenditure of Funds .....          | 11 |
| Section 4.04 Resolutions, Not Timely Submitted.....                    | 11 |
| Section 4.05 Resolutions, Presentment Of .....                         | 11 |
| Section 4.06 Resolutions from The Floor .....                          | 11 |
| Article V. RESTRICTIONS ON DELEGATE ACTIVITY.....                      | 11 |
| Section 5.01 Limitation on Voice.....                                  | 11 |
| Section 5.02 Charges and/or Accusations.....                           | 12 |
| Article VI. ELECTIONS .....                                            | 12 |
| Section 6.01 Time of Election.....                                     | 12 |
| Section 6.02 Voting Eligibility.....                                   | 12 |
| Section 6.03 Order of Election .....                                   | 12 |
| Section 6.04 Form of Ballot.....                                       | 12 |
| Section 6.05 Tellers and Elections Procedure .....                     | 12 |
| Section 6.06 State Secretary to Cast Ballot Uncontested Elections..... | 13 |
| Section 6.07 Contested Elections.....                                  | 13 |
| Section 6.08 Nominating and Seconding Speeches .....                   | 13 |
| Section 6.09 Conformity to Supreme Laws .....                          | 14 |
| Article VII. AMENDMENTS .....                                          | 14 |
| Section 7.01 Amendments .....                                          | 14 |
| Section 7.02 Suspension of By-Laws .....                               | 14 |
| Article VIII. WHEN BY-LAWS EFFECTIVE .....                             | 14 |
| Section 8.01 Approval by Supreme Board of Directors .....              | 14 |
| Article IX. MICELLANEOUS .....                                         | 14 |
| Section 9.01 Leaving Meeting .....                                     | 14 |
| Section 9.02 Roll Call.....                                            | 14 |
| Section 9.03 Robert's Rules.....                                       | 14 |
| Section 9.04 No Conflict with Order's Laws .....                       | 15 |

## Article I. COMPOSITION OF THE NEW MEXICO STATE COUNCIL

### Section 1.01 Name

- (a) This organization shall be known as the "Knights of Columbus, New Mexico State Council" hereafter referred to as "NMSC".

### Section 1.02 Purpose

- (a) The purpose of the NMSC, is to govern the Subordinate councils, hereinafter referred to as Councils, within the New Mexico Jurisdiction in accordance with the Charter, Constitution and Laws of the Knights of Columbus, hereinafter referred to as the Order's Laws; and to organize, establish and maintain fraternal, charitable, educational, religious, public, community or civic projects to be supported in whole or in part by the NMSC and/or the Councils under its jurisdiction.

### Section 1.03 Date and Place

- (a) The NMSC shall be convened annually by the State Deputy on the first weekend of May of each year at such place within the State of New Mexico as designated at the previous convention, or, in the event of a conflict in either time or place, by a majority vote of the State Officers.

### Section 1.04 Membership

- (a) The NMSC shall consist of the Grand Knight and a Past Grand Knight, actually residing in New Mexico, from each Council in good standing, and State Officers, ex officio, and the last living Past State Deputy. Provided, however, that when the last living Past State Deputy is actually residing in another state or jurisdiction, he shall thereby forever forfeit such right, and his nearest predecessor actually residing in New Mexico shall be entitled thereto. If there be more than one Past Grand Knight, the council shall elect the one to represent it in the State Convention. A council having no Past Grand Knight may elect any one of its Third-Degree members in good standing in lieu thereof as a representative of said Council in the NMSC. Each Council shall elect alternates for its representatives in the NMSC.
- (b) Past State Deputies, other than the last living Past State Deputy, and District Deputies, shall be permitted the privileges of membership in the NMSC, but without the right to vote therein.
- (c) Chairmen of standing committees of the NMSC, in a number not to exceed twelve, who are not otherwise members of the NMSC, shall be permitted the privileges of membership in the NMSC with the right to speak on questions pertaining to the functions of their particular committees but without the right to vote therein.

### Section 1.05 Presiding Officer

- (a) The State Deputy shall be the presiding officer at the annual meeting of the NMSC.

### Section 1.06 Credentials

Knights of Columbus, New Mexico State Council

By-Laws

May-2021

- (a) The Financial Secretary of each council shall prepare and certify delegates' credentials on forms furnished by the State Secretary, said forms are to be mailed to the Grand Knights and Financial Secretaries of said Councils at least sixty days prior to the annual meeting. Credentials shall be signed by the Grand Knight and the Financial Secretary, who shall cause the seal of his Council to be affixed. Said credentials shall bear the names of the duly elected delegates and alternates and shall be transferable to said alternates, if for any reason, the duly elected delegates are unable to serve. Only those listed on said credentials shall be admitted as delegates, no last-minute substitutions shall be allowed without proper documentation. The original of said credentials shall be forwarded to the State Secretary at least 30 days prior to the NMSC Annual Meeting, and copies of said credentials shall be furnished to each delegate for presentation at the NMSC Annual Meeting.

Section 1.07 Temporary Roll Call

- (a) The State Secretary shall prepare the roll of the names of all delegates and alternates who have presented credentials to him prior to the call to order of the NMSC Annual Meeting. Said roll shall be the temporary roll of the NMSC until the committee on credentials has presented its report, which upon approval by the NMSC, shall become the permanent roll of the NMSC Annual Meeting.

Section 1.08 Meetings Conducted

- (a) All meetings of the NMSC shall be conducted in the third section. Any duly qualified third-degree member in good standing shall be admitted.

## Article II. OFFICERS AND DUTIES

Section 2.01 Officers

- (a) The Officers of the NMSC shall be the State Deputy, State Secretary, State Treasurer, State Advocate, State Warden, Immediate Past State Deputy and State Chaplain.

Section 2.02 Duties

- (a) The duties of the respective State Officers shall be those specifically set forth in the Order's Laws, and, in such other duties as set forth in these By-Laws, and such other duties as the State Deputy and/or the NMSC may legally direct.
- (b) In the absence of the State Deputy, the State Secretary shall execute all the duties of the State Deputy. In the absence of the State Deputy and State Secretary, the obligation of executing the duties of the State Deputy and State Secretary shall devolve on the other State Officers in the manner described in Section 60(2) of the Order's Laws.
- (c) State Officer vacancies shall be filled by a majority vote of the State Officers and in accordance with Sec. 58 of the Supreme Laws.

Section 2.03 State Deputy

Knights of Columbus, New Mexico State Council

By-Laws

May-2021

- (a) The State Deputy shall be the Chief Executive Officer of the NMSC and the representative of the Board of Directors and the Supreme Knight and shall have all the powers and duties conferred on him by virtue of the Order's Laws.
- (b) The State Deputy shall appoint annually all committees of the NMSC unless otherwise determined by the NMSC. Such committees shall include, but not be limited to the following: Credentials, Resolutions, Good of the Order, Audit, Mileage and Per Diem, Election, Appreciation, Distribution, Budget and Per Capita Tax.
- (c) Each fraternal year the State Deputy shall appoint a State Program Director and one or more Membership Directors from the membership at large to help promote the Order's initiatives throughout New Mexico.
- (d) The State Deputy may appoint annually, a State Deputy's Advisory Committee, consisting of three Past State Deputies, not including the Immediate Past State Deputy, to serve as advisors to the State Deputy and the NMSC. Said Committee shall serve in an advisory capacity only, unless otherwise instructed by the State Deputy.
- (e) The State Deputy may appoint annually, an Election Oversight Committee, consisting of three Past State Deputies, not including the Immediate Past State Deputy, to act in an advisory capacity to the State Deputy and the NMSC. Said Committee shall serve in an advisory capacity only, unless otherwise instructed by the State Deputy.
- (f) The State Deputy is, ex-officio, a member of all committees of the NMSC.
- (g) The State Deputy may require an audit of any or all financial records at any time.
- (h) The State Deputy shall obtain from the Financial Secretary of each Council, the names and addresses of each elected council officer and cause a State Directory to be created and made available to all state and councils' leadership, said directory shall contain the names, addresses, phone numbers and email addresses of the principal Supreme Officers, all State Officers, District Deputies, State Program Directors, Grand Knights and Financial Secretaries Said directory shall be made ready, no later than, the Annual Organizational Meeting of the District Deputies.
- (i) A member who has served four terms in the office of State Deputy shall be ineligible for election to that office.

Section 2.04 State Secretary

- (a) The State Secretary shall collect, receive and record all monies due to the NMSC from any source whatsoever, including Per Capita assessment, and pays the same over to the State Treasurer.
- (b) The State Secretary shall draw vouchers on the State Treasurer for the payment of all debts owed by the NMSC said vouchers shall be countersigned by the State Deputy.
- (c) The State Secretary shall distribute and collect delegates' credentials and prepare the temporary Roll of delegates. (Ref: Art. I, Sec. 1.06 & 1.07, of these By-Laws).

Knights of Columbus, New Mexico State Council

By-Laws

May-2021

- (d) The State Secretary acts as Recorder at the annual meeting and all other meetings of the NMSC.
- (e) The State Secretary shall prepare, on or before July 1<sup>st</sup> of each year, the proceedings of the NMSC Annual Meeting, to be distributed via email to the following: each State Officer, and each Council Grand Knight and Financial Secretary in the State of New Mexico.
- (f) The State Secretary shall obtain from the Supreme Office annually such information as may be deemed necessary to properly levy per capita assessments and shall prepare the official list of Per Captia due from Councils (Ref: Sec. 3.02, of these By-Laws).
- (g) The State Secretary shall compile and furnish to the State Chaplain, at the annual meeting, a list of the names of deceased members of Councils, which list he shall obtain from the Financial Secretaries of said Councils.

Section 2.05 State Treasurer

- (a) The State Treasurer is the custodian of all funds and securities of the NMSC. He shall receive all monies from the State Secretary and keep a true and accurate account thereof and forthwith deposit same in the name of the NMSC in a bank or trust company, covered by government deposit insurance, said depository having been selected and approved by a majority of the State Officers.
- (b) The State Treasurer shall be responsible for maintaining Financial Records for the NMSC and in preparing said records for the NMSC Annual Audit and Tax filing.
- (c) The State Treasurer shall prepare a Profit and Loss Statement, Balance Sheet Report and Account Reconciliation Report for the State Officers, monthly, and shall report on said reports at the State Officer's Meetings and the NMSC Annual Meeting.
- (d) The State Treasurer shall pay all vouchers drawn on him by the State Secretary and countersigned by the State Deputy.
- (e) The State Treasurer is an ex-officio member of all committees of the NMSC, when such committees are charged with the handling of NMSC funds, and/or the recommendation of said committees effect the income and expenses of the NMSC; such as Per-Capita, Mileage and Per-Diem.
- (f) The State Treasurer shall prepare and submit annually, at the NMSC Annual Meeting, to the Budget and Per-Capita Committee, a proposed budget for the next fraternal year. The committee approved version shall be presented for approval, by majority vote, of those delegates in attendance.
- (g) The State Treasurer shall prepare and mail the NMSC per capita invoices based on the State Secretary's Per-Capita list.

Section 2.06 State Advocate

Knights of Columbus, New Mexico State Council

By-Laws

May-2021

- (a) The State Advocate shall advise the NMSC and the State Officers concerning issues involving these By-Laws and fraternal matters concerning members and councils within New Mexico.
- (b) The State Advocate shall be the Parliamentarian at all NMSC meetings.
- (c) The State Advocate shall serve as Chairman of the Resolutions Committee.

Section 2.07 State Warden

- (a) The State Warden shall be present at all meetings of the NMSC and at the opening of each session thereof he shall ascertain and advise that all present are in possession of a current membership card in the third section. He shall further examine the cards and ascertain the eligibility of all members subsequently requesting admission to said meetings.
- (b) The State Warden shall serve as Chairman of the Distribution Committee.
- (c) The State Warden shall appoint, with the approval of the State Deputy, such assistants as are needed to expedite the duties of his office.
- (d) The State Warden shall announce the entrance of dignitaries and he and his assistants shall, at the request of the State Deputy, escort said dignitaries to an area designated by the State Deputy.
- (e) The State Warden shall be responsible for arranging a properly protected division of the NMSC Chamber for the seating of voting delegates and voting State Officers.
- (f) The State Warden is responsible for arranging a special section for Officers who are entitled to membership in the NMSC but have no vote in the NMSC, such as District Deputies, Past State Deputies and State Program Directors.
- (g) The State Warden is responsible for the maintenance of dignity and decorum in the NMSC Chambers.

Section 2.08 State Chaplain

- (a) The State Chaplain shall be appointed by the State Deputy with the concurrence of a majority of the State Officers and subject to the approval of the Bishop of his dioceses.

Section 2.09 Officers' Reports

- (a) The following shall submit annual written reports to the State Secretary no later than April 1<sup>st</sup> of each year, which shall be included in and become a part of the Minutes of the NMSC meetings: All State Officers, all District Deputies, all State Program Directors and Chairmen, all Grand Knights of Councils in the Jurisdiction of the NMSC and any other officers or members instructed by the State Deputy to file such reports.
- (b) The State Secretary shall not accept written reports after the NMSC Annual Meeting or other state meetings have been adjourned, without the special permission of the State Deputy.

- (c) All NMSC Committees appointed by the State Deputy, particularly those set forth in Article II, Section 2.03 (b), shall submit reports in writing to the State Secretary immediately following their oral reports at the NMSC Annual Meeting.

## Article III. FINANCE AND ASSESSMENTS

### Section 3.01 Fiscal Year

- (a) The Fiscal Year shall coincide with the Fraternal Year and shall be from July 1<sup>st</sup> through June 30<sup>th</sup>.

### Section 3.02 Assessments

- (a) There shall be levied against and collected from all Councils within the New Mexico Jurisdiction, annually, a per capita tax for the purpose of defraying legitimate NMSC expenses. Assessments shall be based on the number of members in each Council, less disabled and Honorary Life Members as reflected by the Supreme Office records as of January 1<sup>st</sup> of each year.

### Section 3.03 Assessments, Amount of

- (a) The amount of the per capita tax assessments shall be determined by the NMSC at its Annual Meeting upon the recommendation of the State Treasurer, with the concurrence of the Per Capita Tax Committee, and shall be based on the anticipated expenditures for the next fiscal year.

### Section 3.04 Assessments, When Payable

- (a) NMSC Per-Capita Assessment bills shall be mailed to Councils of record on or before February 1.
- (b) All assessments levied by the NMSC against Councils are due and payable upon receipt, but in any case, payment shall be made to the State Secretary no later than the first day of the NMSC Annual Meeting.

### Section 3.05 Defaulting Councils

- (a) Any Council having failed to pay any or all assessments levied by either the Supreme Council or the NMSC shall not be permitted representation in the NMSC and may be suspended or dissolved and its Charter forfeited.

### Section 3.06 Mileage and Per Diem

- (a) State Officers, District Deputies, State Program Directors, and all duly seated delegates, in actual attendance at the NMSC Annual Meeting shall receive such mileage and per diem as has been determined by the vote of the previous NMSC Annual Meeting upon the recommendation of the Committee on Mileage and Per Diem.

Knights of Columbus, New Mexico State Council

By-Laws

May-2021

- (b) State Officers and State Program Directors and Chairmen in actual attendance at either the organizational meeting or the mid-year meeting shall receive mileage and per diem as determined by the previous NMSC Annual Meeting in accordance with Section 3.06 (a) of these By-Laws.
- (c) Members directed by the State Deputy, to attend the NMSC Annual Meeting, NMSC Organizational Meeting or the NMSC Mid-Year Meeting, shall receive mileage and per diem as determined at the previous annual meeting in accordance with Section 3.06 (a) of these By-Laws.

Section 3.07 State Secretary Expense

- (a) The State Secretary shall be allowed reimbursement for actual expenses for his office as approved by the State Deputy.

Section 3.08 State Chaplain Honorarium

- (a) The State Chaplain shall receive a stipend, the amount of which shall be determined by the State Officers, for the Convention Mass, and he shall further receive such other stipends as may be deemed appropriate by the State Deputy.

Section 3.09 Past State Deputies' Honorariums

- (a) The NMSC shall pay annually to the State Convention Committee of the Council hosting the NMSC Annual Meeting, a sum equal to the fee for each Past State Deputy and his wife actually residing within the jurisdiction of New Mexico, provided that said Past State Deputies has confirmed their attendance prior to the registration deadline and are not being reimbursed in any other way by the NMSC. Such payments shall be in lieu of all expenses of said Past State Deputies.

Section 3.10 Contracts

- (a) Before signing any contract, the State Deputy must provide a copy of the contract to each of the State Officers for their review and comment.

Section 3.11 Other NMSC Expenses

- (a) No liquor or alcoholic beverages shall be purchased with NMSC funds.
- (b) The State Deputy shall notify the State Officers prior to approving any NMSC related expense in excess of \$500.

## Article IV. RESOLUTIONS

Section 4.01 Chairmen of The Resolution Committee

- (a) In accordance with Article II, Section 2.06 (c) of these By-Laws, the State Advocate shall serve as Chairman of the Resolutions Committee

Section 4.02 Resolutions, Their Nature, Form and Disposition

Knights of Columbus, New Mexico State Council

By-Laws

May-2021

- (a) All resolutions, petitions, or recommended changes in either State By-Laws or Supreme Laws, shall be submitted in hard-copy, typewritten format, to the State Advocate, no later than March 15<sup>th</sup>, and shall be certified by the Grand Knight of the submitting Council, with the seal of said Council affixed over the signature of its Financial Secretary.
- (b) The State Advocate shall return to its source any resolution, petition or recommendation, the adoption of, which would be contrary to the Order's Laws or these By-Laws.
- (c) The State Advocate shall submit to all Councils in good standing, via email of record, no later than April 1<sup>st</sup>, any resolutions properly submitted to him.
- (d) The State Advocate shall submit all resolutions received by him in compliance with Paragraphs (a) and (b) of this Section, to the Resolutions Committee and to the NMSC, without debate, on the first day of the Annual Meeting.

Section 4.03 Resolutions Requiring Expenditure of Funds

- (a) Any resolution which requires expenditure of funds by the NMSC for extraordinary activity not previously placed on the agenda, or of an immediate or substantial nature, or for a continuing commitment on the part of the NMSC for a period longer than the subsequent fiscal year, shall be submitted in accordance with Article IV of these By-Laws. For the purposes of this Section, "Immediate" shall be defined as within one year, and "Substantial" shall be defined as an amount in excess of Five Hundred Dollars (\$500.00). Such resolution must state the source of funds to be expended.

Section 4.04 Resolutions, Not Timely Submitted

- (a) The State Advocate and the Resolutions Committee shall not consider any resolution not timely submitted to the State Advocate in proper form, except upon the recommendation and concurrence of the majority of State Officers.

Section 4.05 Resolutions, Presentment Of

- (a) All resolutions presented at any time shall be in accordance with Article IV of these By-Laws. Any resolutions, petitions or recommendations not submitted in this manner shall be returned to their sources for correction and proper submission. Any delays due to non-compliance with this Article, and all its Sections, which result in non-consideration of the submitted resolutions, shall be the responsibility of the submitting Council or member.

Section 4.06 Resolutions from The Floor

- (a) Upon the majority vote of the duly seated delegates, resolutions from the floor shall be submitted, without debate, to the Resolutions Committee for appropriate action.

Article V. RESTRICTIONS ON DELEGATE ACTIVITY

Section 5.01 Limitation on Voice

Knights of Columbus, New Mexico State Council

By-Laws

May-2021

- (a) A delegate shall, upon arising to address the Presiding Officer, announce his name, title and Council, when duly recognized.
- (b) Remarks shall be confined to three minutes except that an extension of an additional three minutes may be granted at the option of the Presiding Officer, upon the delegate's request.
- (c) Remarks shall be confined to the subject under consideration.
- (d) No delegate may speak more than once on the same subject until all others desiring to speak have been heard.
- (e) Members not designated in Article I, Section 1.04, may be granted the privilege of the floor only on the request of a duly seated delegate and with the concurrence of a two-thirds majority of the NMSC present and voting.

Section 5.02 Charges and/or Accusations

- (a) Charges and/or accusations and appeals therefrom shall not be the subject of discussion or action at any NMSC Annual Meeting but shall be conducted exclusively in conformity with applicable procedures set forth in Chapters XIX. XX and XXI of the Order's Laws.

Article VI. ELECTIONS

Section 6.01 Time of Election

- (a) The date and time for the election of State Officers and Supreme Delegates and Alternates at the NMSC Annual Meeting shall be set by the State Deputy. Said date and time, shall be announced to all councils no less than 30 days prior to the election.

Section 6.02 Voting Eligibility

- (a) Only duly seated delegates and State Officers certified by the Credentials Committee shall be entitled to vote at the NMSC Annual Meeting.

Section 6.03 Order of Election

- (a) Elections shall be held in the order in which the officers are stated in Article II, Section 2.01 of these By-Laws. They shall be elected individually and in turn, to be followed by the Election of Delegates and Alternates to the Supreme Council.

Section 6.04 Form of Ballot

- (a) A printed ballot approved by the State Deputy and the State Secretary shall be provided to voting delegates and shall have thereon an adequate space to write or print the name of the candidate of their choice.
- (b) In the case of electronic voting, if so implemented, no printed ballot shall be distributed.

Section 6.05 Tellers and Elections Procedure

- (a) All Tellers shall be appointed by the Chairman of the Elections Committee, with the approval of the State Deputy. Tellers shall, distribute ballots, collect completed ballots, count said ballots publicly, and report the results of said election to the Presiding Officer.

Knights of Columbus, New Mexico State Council

By-Laws

May-2021

- (b) No person not specifically authorized by the State Deputy shall participate in the activities outlined in this Section.
- (c) The Chairman of the Election Committee shall determine, from the State Secretary, the voting strength of the duly seated delegates and State Officers, and cause to be distributed, only the number of ballots so stated.
- (d) Delegates who wish to abstain from voting shall submit a blank ballot. Every blank ballot shall be deemed an abstention and shall not be counted as a vote or ballot within the meaning of Section 93 of the Order's Laws.
- (e) Any illegible ballot submitted, as determined by the Elections Committee with concurrence of the State Deputy, shall be deemed an abstention and shall not be counted as a vote or ballot within the meaning of Section 93 of the Order's Laws.
- (f) In the case of electronic voting, if so implemented, any vote or ballot not cast shall be deemed an abstention and shall not be counted as a vote or ballot within the meaning of Section 93 of the Order's Laws.

Section 6.06 State Secretary to Cast Ballot Uncontested Elections

- (a) In uncontested elections, the nominations having been duly closed, the State Secretary shall cast the unanimous ballot of the NMSC for the unopposed candidate for any given State Office.

Section 6.07 Contested Elections

- (a) In all cases of election, a majority of all the votes cast shall be necessary to elect; except that where several of equal degree are to be chosen as directors, trustees, delegates, etc., a majority shall not be necessary, but all shall be voted for on one ballot. No ballot containing names of more or less candidates than there are places to be voted for shall be counted, and those receiving the highest number of votes shall be declared elected in order of the number of votes received and to the number of places to be filled.

Section 6.08 Nominating and Seconding Speeches

- (a) No member serving on the Election Committee shall make any nomination.
- (b) No nomination for elected State Office or Supreme Delegate shall be made by any current NMSC State Officer. (State Deputy, State Chaplain, State Secretary, State Treasurer, State Advocate, State Warden, Immediate Past State Deputy); If no nomination for State Office or Supreme Delegate is received, upon the approval of a majority of State Officers, the State Deputy may recommend a candidate for office. Any such recommendation must receive a nomination for office, from a subordinate council's delegate, before proceeding to balloting.
- (c) Nominating speeches for the Office of State Deputy shall be limited to five minutes; nominating speeches for all other State Offices and Supreme Delegates shall be limited to three minutes each.

Knights of Columbus, New Mexico State Council

By-Laws

May-2021

- (d) Seconding of nominations shall not be required. Should any duly qualified delegate desire to second a nomination he shall be limited to one minute. No more than two seconding speeches shall be permitted for each candidate for any office.

Section 6.09 Conformity to Supreme Laws

- (a) Nothing in Article VI shall be construed as conflicting with Section 93 of the Supreme Laws and all elections shall be conducted in strict accordance with said Section.

## Article VII. AMENDMENTS

Section 7.01 Amendments

- (a) These By-Laws may be amended or repealed in whole or in part at the NMSC Annual Meeting by a two-thirds majority of the duly seated delegates present and voting on said amendment. Any amendment, when passed, shall become effective only upon approval by the Supreme Board of Directors.

Section 7.02 Suspension of By-Laws

- (a) Sections of these By-Laws may be suspended, only by unanimous consent of all duly seated delegates present at the NMSC Annual Meeting, except that no such suspension of these By-Laws shall be valid if inconsistent with the Order's Laws.

## Article VIII. WHEN BY-LAWS EFFECTIVE

Section 8.01 Approval by Supreme Board of Directors

- (a) These by-laws shall take effect upon approval by the Supreme Board of Directors. All other By-Laws, rules and regulations heretofore adopted or in conflict with these By-Laws are hereby repealed.

## Article IX. MICELLANEOUS

Section 9.01 Leaving Meeting

- (a) Delegates and non-voting members of the NMSC, shall not leave the NMSC Annual Meeting while in session, without the permission of the Presiding Officer. Violation of this section may result in forfeiture of all or part of Delegate's/Member's Mileage and Per-Diem, per the discretion of the State Officers.

Section 9.02 Roll Call

- (a) A Roll Call may be ordered at any time by the State Deputy.
- (b) A Roll Call may also be ordered at the request of at least one-third of the duly seated delegates present.

Section 9.03 Robert's Rules

- (a) Robert's Rules of Parliamentary Procedure shall govern the meetings of the NMSC insofar as they are applicable and not inconsistent with the Supreme Laws and these By-Laws.

Knights of Columbus, New Mexico State Council

By-Laws  
May-2021

Section 9.04 No Conflict with Order's Laws

- (a) These By-Laws are subject to the Order's Laws. In the event of any conflict with the Order's Law's, the Order's Laws shall govern.

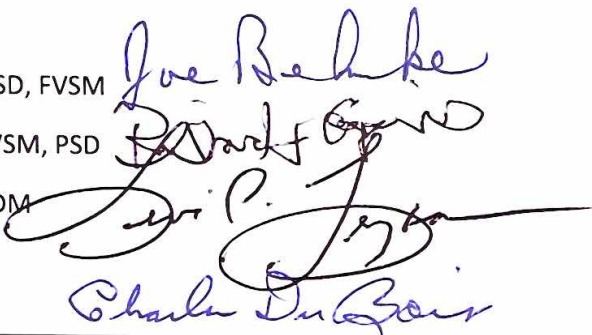
Respectfully Submitted:

By-Law Committee:

Joseph M. Behnke, PSD, FVSM

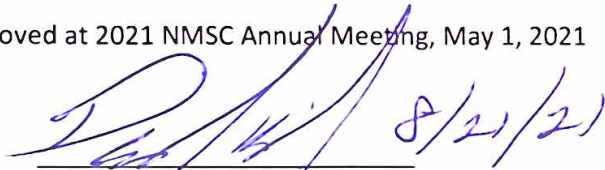
Richard J. Espinosa, VSM, PSD

Levi C. Leyba, PSD, FDM



Charles DuBois, State Advocate

Approved at 2021 NMSC Annual Meeting, May 1, 2021



Daniel S. Vigil, State Deputy



Bernard Ela, State Secretary

Approved by Supreme Council Board of Directors, July 29, 2021



## KNIGHTS OF COLUMBUS

MAKING A DIFFERENCE FOR LIFE

August 10, 2021

SENT VIA E-MAIL

Daniel S. Vigil  
State Deputy  
158 Calle Ojo Feliz  
Santa Fe, NM 87505-5717

Re: New Mexico State Council By-Laws

Worthy State Deputy and dear Brother Vigil:

At its meeting on July 29, 2021, the Board of Directors considered the proposed set of amended By-Laws submitted by the New Mexico State Council.

A copy of the by-laws that the Board of Directors considered is attached to this letter along with the recommended action taken by the Board. Please revise your by-laws according to the Board's actions and, once they are revised, please send me a copy for our file.

If you have questions or concerns, please feel free to contact Associate General Counsel Joseph Niglio at (203) 752-4641 / [joseph.niglio@kofc.org](mailto:joseph.niglio@kofc.org).

Fraternally,

John A. Marrella  
Supreme Advocate  
and General Counsel

JAM/mv  
Enclosures

cc: Bernard L. Ela, State Secretary  
Charles R. Dubois, State Advocate